



755 Banfield Rd
 Portsmouth, NH 03801
 Voice: 603-501-3509
 Fax: 603-501-3510

Customer Service Rep: _____

Please verify the following diagram by:

Email: By replying to this email, you are giving final approval to HIP to proceed.

Fax: By signing and faxing back to HIP you are giving final approval to proceed.

Thank You

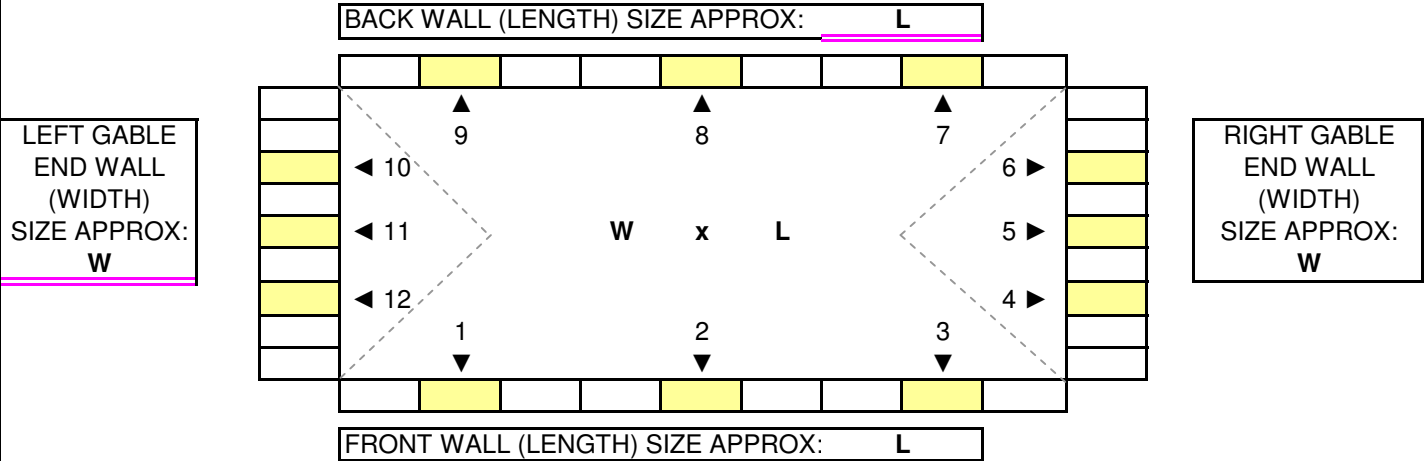
Sales Order: _____ Date: _____

Customer Name: _____

Cust. Fax/Email: _____

Verify or Mark up the diagram below using the Legend symbols.

Legend: DD = Double Door; SD = Single Door; W = Window



Please Note : Diagram and Feature changes cannot be done after customer has accepted a schedule date.
 Any shed modifications will constitute a Custom/Modified order.
 Cancellation of a Custom/Modified shed order already in production will incur a 50% restocking fee.
 We can not guarantee exact measurements, either verbal or written.
 Locations of doors and windows are for positioning only;
 our manufacturers determine exact measurements. Thank you.

Verify your shed features below by circling Y or N, or change these details for your order:

Current Shingle Color: _____ Y / N | chg to: _____ Current Siding Type: _____ *chg to: _____
 *Siding changes require the assistance of a CSR and a revised PO.
 Base price of shed will change accordingly. Cannot be changed after scheduling.
 Current Roof Style: _____ Y / N | chg to: _____ Current siding color (Vinyl sheds only): _____ Y / N
 change vinyl siding color to: _____

Additional Information:

Customer Signature:

For Office Use Only

Date rec'd back from customer: _____ CSR verifying/changing order: _____

I verify that I have revised this order in the system to reflect the customer's signed changes above.

I confirm that these changes were approved by the Area Zone Manager. (ZM name) _____

CSR signature: _____